

PWA, INC. FUEL SYSTEM INSTRUCTIONS (FSI)

Here are the FSI from Bonnie Wolfe at PWA, INC.

NOTES:

1. The system **WILL NOT** accept the **AMERICAN EXPRESS** credit card (C/C).
2. **BEFORE** you can use your C/C, you **MUST** get with Ryan (our line service man) and give him your C/C. He will update the refueling system with your C/C data and **ONLY THEN** will the system recognize your card. **ONLY** after this event will you then be able to charge your fuel costs to your C/C.
3. **ALWAYS** use the SAME C/C so the system will recognize your card as an authorized “user”. Any other card will NOT be recognized and your charge will be denied, locking you out possibly.
4. Be sure to get from the EFC leadership your white gate access card and any hangar or aircraft keys to which you are authorized for use.

The QT (brand of refueling system) menu has three (3) options for a fill-up/refueling:

1. Enter a gallon amount (recommended for EFC)
2. Enter a “dollar” amount
3. Enter “FILL UP” (NOT recommended for EFC)

The “FILL UP” option will AUTOMATICALLY place a hold on your C/C for \$500 when selected. The hold will be released once the actual amount of fuel has been dispensed has been processed. The “FILL UP” option may be the best option when dispensing 80-100+ gallons of fuel for a transaction.

For EFC pilots needing usually only 10 – 50/60 or so gallons, the best option is to enter a “guessed or estimated” amount of gallons plus a little extra so you don’t need to refuel a second time, if you come up short.

AGAIN, BEFORE YOUR 1ST REFUELING C/C CHARGE, YOU MUST HAVE RYAN ENTER YOUR C/C INFORMATION INTO THE REFUELING SYSTEM!!!